Dragon 5 Final Results and Dragon 6 Kick-off Symposium

24–28 June 2024 | Lisbon, Portugal

GUIDELINES FOR POSTER AUTHORS

For the Dragon 5 Young Scientist Adjudicated Poster Session, all poster authors of the 2024 Dragon Symposium are required to:

- 1. Prepare an electronic version of their poster (e-poster), <u>no printed copy needed</u>
- **2.** Prepare a short (max 3 minutes) oral presentation of their poster
- 3. Deliver the e-poster and presentation by no later than 17th June 2024
- 4. Participate in the Adjudicated Poster Session on Monday, 24th June 2024

Only the posters presented by the Dragon 5 Young Scientists (not PIs/co-PIs) will be accepted for the adjudicated poster session on Monday 24th June 2024.

1. PREPARATION OF THE E-POSTER

Content

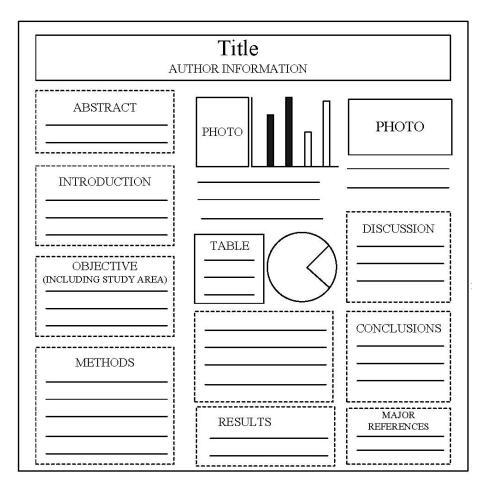
The e-poster should report the Young Scientist research results related to the Dragon 5 project.

Format

Portrait orientation, 9:16 format, to be saved as a .pdf file.

Template

Please refer to the following template.



Design

- Use graphs, charts and illustrations as much as possible. Minimize use of text and tables
- Use large bold lettering for readability (minimum font size 14pt non-serif e.g. Arial)
- The use of colour graphics will enhance poster readability and attractiveness.

Content

- Title: **BOLD AND UPPER CASE**, followed by author's name and affiliation; include email addresses and web addresses if appropriate.
- Abstract: do not to exceed 500 words
- Introduction
- Objective (including study area if have)
- Methods
- Results
- Discussion
- Conclusion
- Major references (maximum of 5 citations)
- Use borders or white space to separate sections.

** Please ensure that the e-poster is saved and delivered as a PDF. No paper copy is required **

2. PREPARATION OF THE POSTER PRESENTATION

The presentation of the poster by each Young Scientist is scheduled for maximum 8 minutes, i.e. 3 minutes for the presentation plus 5 minutes for Q&A by the Adjudicators.

** Poster presentations shall not exceed 3 minutes **

Please download **HERE** the customised **ppt template**. The slides should be compiled in a clear and concise way and should be designed in a size sufficient to be read on-screen in the assigned Poster session room. The presentations shall be given in English.

3. DELIVERY OF E-POSTER & PRESENTATION

The following 2 items should be delivered:

Item	File type	Where	Deadline
E-POSTER	pdf	ConfTool	17 th June 2024
PRESENTATION	Ppt, pptx or pdf	ConfTool	17 th June 2024

** Only e-posters and presentations delivered via ConfTool by 17th June 2024 can be accepted for presentation during the adjudicated poster session (no onsite upload is accepted) **

E-POSTER

The <u>poster in electronic format (.pdf version)</u> should be uploaded to the associated abstract on your ConfTool account <u>https://www.conftool.pro/2024DragonSymp/</u> by Monday 17th June 2024.

Please follow the convention below for the file naming:

POSTER-<abstract number>-<author surname>-<author given name>.pdf

POSTER-123-Smith-John.pdf

Note: the upper file size limit is 20MB for upload in the ConfTool.

The e-posters which have been uploaded on ConfTool within 17th June will appear on a digital panel in the relevant session room during the adjudicated Poster session. A member of the technical staff will help you to open your e-poster. No paper posters can be accepted or can be displayed.

PRESENTATION

The <u>poster presentation</u> should be uploaded to the associated abstract on your ConfTool account <u>https://www.conftool.pro/2024DragonSymp/</u> **by Monday 17th June 2024**. Presentations should be in MS PowerPoint or Acrobat pdf. Please use the following filename convention for your presentation file: Poster-presentation-<abstract number>--<author surname>--<author given name>.ppt E.g. Poster-presentation-123-Smith-John.ppt

The presentations which have been uploaded on ConfTool within 17th June will appear on the computer of relevant session room during the adjudicated Poster session. Any presentation from personal laptops is not allowed to ensure a smooth programme running and minimise the transition time between presentations.

4. DURING THE ADJUDICATED POSTER SESSION

The Dragon 5 Young Scientists shall present their research to the Dragon scientific community during an adjudicated poster session, which will take place on **Monday**, **24**th **June 2024 (PM)**. Please refer to the online programme for your poster presentation location, date and time:

https://www.conftool.pro/2024DragonSymp/sessions.php

The sessions will take place in 6 parallel rooms organised by thematic area. The poster presentations will be adjudicated by selected Dragon evaluators. There will be certificates and prizes awarded on Wednesday 26th June 2024 PM for the best posters in each category.

Presentations which have been uploaded on ConfTool by the 17th June 2024 will be transferred by the technical team on the laptop of the relevant scientific session room. Using the lectern laptop, you will be able to open, control and close your presentation. If you need help, you can call a floater technician. Auditorium I is an exemption, the technician can take remotely control of the lectern laptop. They will open and close your presentation; you just need to advance the slides. Please ensure that the presentation respects the time limit of 3 minutes. Following the end of the presentation, presenters must be available to answer questions from the adjudicators during the allocated 5 minutes Q/A.

The e-posters will be displayed in parallel on a digital panel inside the relevant session room during the adjudicated poster session.

Following the poster session, the digital panels will be moved outside the room and will be available for all symposium participants. During coffee breaks, where possible, the poster presenters should be available in the area where e-posters are placed to answer questions from the Dragon scientific community.